

**Jewett City Department of Public Utilities
Board of Commissioners
Meeting Minutes
August 11, 2021**

The regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday, August 11, 2021, at 4:30 pm.

Due to the continued circumstances of the COVID-19 virus pandemic in the State of Connecticut and Governor Lamont's recommendation of social distancing for inside meetings, it was agreed by all that this meeting be held via telephone conference to continue with safety precautions.

Chairman Demicco called the meeting to order with Comm. Throwe and Comfort present by telephone. Also, in attendance via telephone was Timothy Sharkey, Borough Warden; with Kenneth S. Sullivan, Director of Utilities and the secretary in the office.

AGENDA #2 APPROVE THE MINUTES OF THE REGULAR BOARD MEETING HELD ON JULY 14, 2021:

Comm. Comfort made the motion to approve the July 14, 2021, regular meeting minutes as written and presented prior to the meeting. The motion was seconded with all in favor.

AGENDA #3 READING OF COMMUNICATIONS:

Director Sullivan explained that a letter from CIRMA regarding their distribution of Member Equity funds along with a copy of the check was enclosed for their information.

CIRMA's monthly worker's compensation reports were enclosed.

Talcott Resolution statement for our pension funds were enclosed for the quarter April 1, 2021 through June 30, 2021.

AGENDA #4 REPORTS OF OTHER COMMISSIONERS:

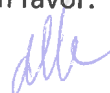
Chairman Demicco stated that he, by phone conference, attended the Budget and Finance Board meeting of CMEEC.

AGENDA #5 DISCUSS AND TAKE APPROPRIATE ACTION ON NEW ELECTRIC POLICY ON REBATES:

Director Sullivan explained to the Commissioners why he is presenting a new policy regarding rebates on heat pumps and its requirements. After some discussion, Chairman Demicco made the motion to accept and adopt the new policy entitled "Rebates on Mini-Split / Multi-Split Heat Pump" as written and presented. The motion was seconded with all in favor.

AGENDA #6 DISCUSS AND TAKE APPROPRIATE ACTION ON UPDATED POLICY "TERMS AND CONDITIONS OF SERVICE RULES AND REGULATIONS":

Director Sullivan explained the reason for amending the old policy that was enclosed along with the newly amended policy. After some discussion, Chairman Demicco made the motion to accept and approve the amended policy entitled "Terms and Conditions of Service Rules and Regulations" as amended and presented. The motion was seconded with all in favor.



AGENDA #5 DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE LOAN PAYMENTS FOR CWF PLO 443-C TO US BANK:

After some discussion, Comm. Comfort made the motion to approve and to authorize the Treasurer to submit a monthly online wire transfer request from the CWF-443-C checking account to US Bank in the amount of \$33,746.27, per the loan repayment schedule, for the Clean Water Fund (CWF) Project Loan Obligation (PLO) Jewett City 443-C for the duration retroactive from July 2021 through June 2022. The motion was seconded with all in favor.

Comm. Comfort made the motion to deposit \$90.00 into the CWF 443-C checking account to cover one year's worth of wire transfer charges, at the cost of \$7.50 per month, automatically deducted at the time of a transfer. The motion was seconded with all in favor.

AGENDA #8 SEWER UPDATE:

Director Sullivan mentioned that we had a near miss for the storm the other day.

Director Sullivan informed the Board that the chemical analysis data are up-to-date and permit values are fine.

There was a discussion regarding the funding release from the grant coordinator to proceed with the flood wall at the wastewater treatment plant.

AGENDA #9 OTHER BUSINESS:

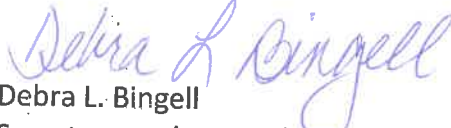
Director Sullivan suggested to the Commissioners that in view of the updates regarding the DELTA Variant of COVID-19 being in the news, all future board meetings should be held by telephone until further notice. All were in agreement.

AGENDA #10 ADDRESS PUBLIC CONCERNS:

There were none for this meeting.

With no further business, Chairman Demicco made the motion to move the meeting into Executive Session at 4:43 pm to discuss personnel matters and allow the Director to stay in the meeting. The motion was seconded with all in favor.

The above is respectfully submitted by:


Debra L. Bingell
Secretary to the Board

The meeting was moved back into regular session at 5:20 pm.



With no further business to come before the Board, Chairman Demicco made the motion to adjourn the meeting at 5:21 pm. The motion was seconded by Comm. Comfort with all in favor.



Kenneth Sullivan
Acting Secretary to the Board